



# 2024 JUNIOR PHASE HANDBOOK





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# School Contact Details

**Address:**

Musikili Primary School  
P O Box 670370  
MAZABUKA

**E-mail:**

[office.musikili@gmail.com](mailto:office.musikili@gmail.com)

**Website:**

[www.musikili.com](http://www.musikili.com)

**Office:**

+260 966 861242





# Hostel Contact Details

## **Girls side:**

096 616 1343  
096 634 1636  
096 177 6161  
096 255 1503

## **Boys side:**

096 715 0494  
096 787 6810  
096 715 0592

## **CALL TIMES**

### **Grades 1 to 3:**

17:45 - 18:45

### **Grade 4:**

17:45 - 19:15

### **Grade 5 to 7:**

17:45 - 19:45

## **Weekends – all Grades**

08:00 - 08:30

12:30 - 13:00

17:45 - 20:00





# About Our School

## With Effort Comes Success...

Musikili Primary School offers a unique education experience for Grade RRR -Grade 7, including weekly and termly boarding from Grade 1 on our Mazabuka campus. In addition we cater for Grade 1-2 learners at our Lusaka satellite school. As you enter through an avenue of trees, the sounds of birds will be replaced by the laughter of children. Surrounded by sugar cane fields, in a unique country setting, Musikili Primary School is an ideal environment to grow 'free range' children. We are a family school and our small community allows for a nurturing and stimulating learning environment.

## Our 7 Core Values

Respect Integrity Friendship Courage  
Passion Responsibility Honesty





# Mission & Vision of our school....

At Musikili we strive to deliver an internationally recognized curriculum in an engaging and enriching environment, while never forgetting the importance of family values. Our boys and girls will appreciate and understand the essence of our 7 core values and the traditions associated with our school, while embracing innovation and opportunity, marked by personal excellence. Our vision is to create an exceptional place of learning built on a strong sense of community and a unique ethos. We focus on developing our children into future leaders by offering a holistic education. Values are an integral part of our teaching, as it is important that our children use their skills and talents to uplift others. These 'soft skills' form the foundation of our teaching and will inspire our children to contribute meaningfully to society.





# Junior Phase

Early Years and Grade R – 3 fall under the Junior Phase department and is overseen by Mrs. Samantha Hein. The Early Years and Grade R class caters for children aged 3 to 6 years of age and is under the guidance and expertise of Mrs. Belinda Bray who is a Pre-School specialist with many years of experience. Grade 1 caters for children who turn 6 in that academic year, however, due to the expatriate community in Zambia, South African children generally start Grade 1 the year they turn 7. Musikili Primary also has a Satellite school in Lusaka for Grades 1 and 2.

True education begins long before exams are even on the horizon: the way we are taught in our early years has a huge influence on our long-term love of learning and the person we will eventually become. Instead of hot-housing, we give children the most precious gift of all – time. It's only by having time to explore new concepts that a child is able to ask the questions that might not have occurred to anyone else, to make connections to their past experiences, and to become fully immersed in a subject. Our creative early years curriculum sees classes choosing a new topic every term or half term, with everything they learn during that time linking to the theme as much as possible. This makes learning far more meaningful for the children and, because they are involved in investigating the topic and have a say in what they will study, they become active rather than passive learners. Some of the most valuable learning in these early years happens outside the classroom and we aim to provide as many opportunities as we can for children to explore the world. With this in mind, each class goes on a fact-finding mission when a new topic is introduced by making the best use of technology or by simply engaging with our incredible surroundings. Teaching in the Foundation Phase is predominantly by class teachers except for PE, Art, Music, ICT and additional language, which are taught by specialists. There is no formal homework – just regular reading, spellings and times tables to learn – and although we assess children regularly, there are no formal exams. Our aim in the Foundation Phase is to create a lively and vibrant environment which promotes an independence of spirit, a willingness to 'have a go' and a determination to succeed.





# Meet the Team



Mr Richard Jackson  
**HEADMASTER**  
email: head.musikili@gmail.com



Mr. Gareth Weinrich  
**SPORT DIRECTOR**  
email: sport.musikili@gmail.com



Mrs. Sam Hein  
**GRADE 2 & HEAD OF JR PHASE**  
email: samhei.musikili@gmail.com



Ms Brenda Meikle  
**GRADE 1**  
email: bremei.musikili@gmail.com



Mrs. Hayley Price-Moor  
**GRADE 3**  
email: haypri.musikili@gmail.com



Mrs. Joanne Kelly  
**LEARNER SUPPORT**  
email: joakel.musikili@gmail.com



Ms Julie  
**TEACHING ASSISTANT GR 2**



Ms Precious  
**TEACHING ASSISTANT GR 1**



Ms. Chileshe Bowa  
**IT, ZAMBIAN STUDIES & LIBRARY**  
email: chibow.musikili@gmail.com



Mrs Barbara Lechner Chileshe  
**ART & FRENCH TEACHER**  
email: barlec.musikili@gmail.com



Stanley Musowe  
**MUSIC TEACHER**  
email: stamus.musikili@gmail.com



Mimi Mambo  
**BOYS HOSTEL MATRON**



Paula Gould  
**GIRLS HOSTEL MATRON**



# Academics

We strive to give children a holistic education and expose them to as many learning opportunities as possible.

We are a registered Cambridge School, which means we draw on the International Cambridge curriculum and resources to meet our teaching and learning goals.

We follow the Number Sense Programme from Grade R -7 which is proving to be very fruitful as children are challenged to think in different ways, recognize number patterns and problem solve using a variety of strategies.

We follow the Jolly Phonics programme which is a recognized programme that teaches synthetic phonics which helps the children learn letter recognition and sounds and apply them to the learning of reading and spelling.

Each term Grade 1 – 7 takes part in a Project Week which inspires creativity and problem solving.

All grades go on a minimum of one Outdoor Ed trip. Early Years – Grade 1 go on a day trip. Grade 2 has a 1 night sleepover trip and Grade 3 enjoy a 2 night sleepover trip. Outdoor Ed in the Junior Phase is hosted by community members, friends of Musikili and parents.





# Stationery Requirements



PLEASE PROVIDE YOUR CHILD WITH THE FOLLOWING ITEMS AT THE BEGINNING OF THE SCHOOL YEAR. (ADDITIONAL STATIONERY THAT DOES NOT FIT IN THE PENCIL CASES CAN BE SENT TO SCHOOL IN A LABELLED ICE-CREAM TUB FOR SAFE KEEPING.) ALL STATIONERY MUST BE CLEARLY MARKED WITH YOUR CHILDS NAME.

## GRADE 1

- 1 long double zip soft pencil case
- 1 small soft pencil case
- 4 regular Staedtler HB pencils
- 4 Noris Staedtler Tri Plus triangular HB pencils
- 1 Noris Staedtler Tri Plus triangular pencil crayon set
- 6 large Glue Sticks (40g)
- 2 Erasers
- 2x 30cm ruler
- 1 pair of blunt end scissors with metal blades
- 1 sharpener for large and small crayons
- 1 pack of Wax Crayon retractables/twisties
- 2 whiteboard markers
- 2 boxes of tissues

## GRADE 2

- 1 long double zip soft pencil case
- 1 small soft pencil case
- 8 regular thin Staedtler HB pencils
- 1 Noris Staedtler pencil crayon set
- 6 large Glue Sticks (40g)
- 2 Erasers
- 1 30cm ruler
- 1 pair of blunt end scissors with metal blades
- 1 sharpener for large and small crayons
- 1 pack of Wax Crayon retractables/twisties
- 1 pack of Kokis/Felt Tip Pens
- 2 whiteboard markers
- 2 boxes of tissues





## GRADE 3

- 2 A4 clear plastic envelope with Velcro/press stud fastener
- 1 hard 30cm Space Case
- 1 soft pencil case
- 2 Blue Ballpoint Pens
- 12 regular Staedtler HB pencils
- 1 Noris Staedtler pencil crayon set
- 6 large Glue Sticks (40g)
- 2 Erasers
- 1 30cm ruler
- 1 pair of blunt end scissors with metal blades
- 1 sharpener for large and small crayons
- 1 pack of Wax Crayon retractables/twisties
- 1 pack of Kokis/Felt Tip Pens
- 2 whiteboard markers
- 2 boxes of tissues
- 1 mini facecloth/whiteboard duster
- 2L empty ice-cream box for spare stationery

## ADDITIONAL REQUIREMENTS

In addition to the stationery requirements, children require the following:

Grade 1 – 3

1 headphones with cable for IT class

1 water bottle

A spacious school bag/Satchel

An Art Apron / large old t-shirt to cover clothes

Reading book bag (25cm x 30cm)

Library Bag (35cm x 45cm)

A recorder





# School Hours

## Arrival

Monday – 08.30

Tuesday – Thursday – 07.30

Friday – 07.00

## Snack

Mid-morning and mid-afternoon snacks are provided for all children.

## Lunch

Grade R-2 12:30

Grade 3-7 – 13.00

## Afternoon Programme

Monday – Thursday

Grade R 14.00 - 16.00

Grade 1-3 14.00 – 17.00

Friday – Lessons end at 11.30am to allow for children travelling on the school buses to Choma and Lusaka.

# Bus Services

There is a weekly Musikili bus service for children who live in Lusaka or Choma, as well as a daily bus service for the children who live in Mazabuka.

## Lusaka

Meet at 05.45 at Cosmopolitan Mall every Monday morning.

Depart at 06.00

Drop Off at 14.30 at Lilayi Polo club every Friday afternoon.

## Choma

Meet at 05.45 at Choma Sports Club every Monday morning.

Depart at 06.00

Drop off at 14.30 at Choma Sports Club every Friday afternoon.

## Mazabuka

Pick up at 06.30 at Mazabuka Golf Club, Tuesday to Friday.

Drop off at 17.30 at Mazabuka Golf Club, Monday to Thursday.

Please note, there is no bus service from Mazabuka on Monday morning or Friday afternoon.



# Daily Routine

- 06:00 – Rising Bell – Boarders (5:50 on Friday)
- 06:30 – Dormitory Inspection – Boarders
- 06:45 – Breakfast – Boarders (6:15 on Friday)
- 07:30 – School begins (08:30 on Monday and 07:00 on Friday)
- 10:30 – Break begins – Snack and refreshments provided (09:30 on Friday)
- 11:00 – Break ends
- 12:30 – Lunch in the Dining Hall for Grade R-2
- 13:00 – Lunch in the Dining Hall for Grade 3-7
- 13:00 – Rest in Dormitories for Grade R-2
- 13:30 – Rest in Dormitories for Grade 3-7
- 14:00 – Games and Activities – Session one – Prep for Grade 3-7
- 14:45 – Afternoon snack and refreshments provided
- 15:00 – Games and Activities – Session two
- 16:00 – Games and Activities – Session three
- 17:00 – Day scholars depart
- 17:00 – Free time
- 18:10 – Supper – Boarders
- 18:40 – Juniors to Common Room
- 19:00 – Juniors to dormitories for final routines
- 19:00 – Seniors to Common Room
- 19:30 – Juniors Lights Out
- 19:30 – Seniors to dormitories for final routines
- 20:00 – Seniors Lights Out





# Uniform & Hair

School uniform is worn every Monday and Friday.  
Sports kit is worn Tuesday – Thursday.

## Summer School Uniform

Boys – Blue uniform shirt, Navy blue school shorts, Long grey socks, Black school shoes, Navy blue Crocs/Imitation Crocs (wet weather only)

Girls – School dress, white ankle socks, Black school shoes, Navy blue Crocs/Imitation Crocs (wet weather only)

## Sports Kit

Boys – Sports shirt, Sports shorts, white ankle socks, takkies, swimming costume

Girls – Sports shirt, Sports shorts/skorts, white ankle socks, takkies, swimming costume

## Winter School uniform

Boys – Blue uniform shirt, Navy blue school shorts, Blue jersey, School tracksuit, Long grey socks, Black school shoes.

Girls – School dress, Blue jersey, School tracksuit, white ankle socks, Black school shoes.

## Sports Kit

Boys – Sports shirt, Sports shorts, Rugby jersey, School tracksuit, white ankle socks, long white hockey socks, takkies.

Girls – Sports shirt, Sports shorts/skorts, School tracksuit, white ankle socks, long white hockey socks, takkies.

## Hair

Girls hair that is shoulder length should be tied up with a black, blue, yellow or brown hairband.

Boys hair should be neat.

All pupils clothing and belongings must be clearly marked.





# School Clothing Shop

Please contact Mrs Gould to arrange an appointment to purchase all your school clothing requirements.  
Email: paugol.musikili@gmail.com or 0977822481

## Calendar & School Term Dates

We are a 3 term school, with our academic year running January to December. A half term is enjoyed during each term, comprising of 5 academic days and 2 weekends.  
Dates of each school term and our termly calendar can be found on our website. This information will also be emailed to all parents.





# School Fees

Payable termly in advance or as per financial arrangement made with the Head of School in writing.

## Sundries

Parents will be notified of any additional costs and these will be added to your sundry account. This account is to be settled by the end of term, or at the latest before the commencement of the following term. Non negotiable.

## Termination

Termination of enrolment is required to be received a Term in advance and is to be addressed to the Headmaster. Notice that is submitted late will incur a financial penalty

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# Birthdays

Children love to celebrate their birthday with their friends at school. On their special day, your child may wear civvies to school. A birthday cake/cupcakes (enough for every child in the class) would be a welcome treat. But please, no party packs or drinks. Family members are welcome to come to the school at break time to sing "Happy Birthday" and celebrate with their child. Children whose birthdays fall in the school holidays may celebrate their birthday at the beginning or end of the term.

# Boarding

Full time boarding is offered, however, the majority of learners are weekly boarders, Monday to Friday.

# School Magazine

A copy of the school year book will be issued to the oldest sibling in every family on an annual basis. This is a compulsory charge on the Sundry account.





# Sport

We offer the children a range of sporting opportunities as they develop their gross motor skills as well as their hand/eye and foot/eye coordination. Sporting codes on offer are seasonal and include, but are not limited to:

- Swimming
- Tennis
- Netball
- Soccer
- Cricket
- Rugby
- Hockey
- Athletics
- Cross country

# Private Coaching

Private coaching in Tennis, Cricket and Hockey is offered. This is a private arrangement with the relevant coaches and payment is settled directly with the coaches concerned.





# Specialist Lessons

Specialist lessons include P.E, Music, Art, Library, Computers, French and Design and Technology.

## Extra Murals

A variety of clubs are on offer that cater to different interests of the children. The clubs include, but are not limited to:

- Art and Crafts - Waterpolo - Computer Club - Photography
- Drama Club - Construction Club - Nature Club - Badminton

## Communication Channels

- School Office WhatsApp Group
- Class WhatsApp Group
- Email
- Bi Weekly Newsletter







# Musikili Primary School

**phone** +260 96 6861242  
**email** office.musikili@gmail.com  
**website** www.musikili.com

